



Position: 3-day Outdoor Learning Teacher / Inclusive Classroom Assistant

Westminster Weekday Preschool (WWP) is looking for a creative, team-player to lead our Outdoor Learning program and to serve as a “floating” classroom assistant in all classrooms.

WWP Philosophy: Westminster Weekday Preschool’s program is a developmental program that encourages each child to grow socially, emotionally, physically, and cognitively at his or her own pace. Our curriculum is based on an understanding of how children grow and develop, and how they learn and attempt to make sense of the world around them. Our belief is that children acquire this knowledge about their physical and social worlds through play and interaction with other children, adults, and objects.

WWP Purpose and Scope: Westminster Weekday Preschool accepts children of all racial, ethnic, and religious backgrounds, including children with special needs. As an integral part of the educational ministry and community outreach of Westminster Presbyterian Church, the preschool celebrates traditional Christian holidays while it also welcomes the opportunity to learn about other traditions and holiday celebrations. The preschool strives to provide a rich variety of experiences for our students. By sharing customs and ideas, traditions and meanings, we promote understanding and acceptance of each other.

The preschool emphasizes the importance and uniqueness of each child, and provides an environment in which each child is accepted, nurtured, and encouraged to grow to their full potential. The preschool's goals are to establish a model educational program for the children who attend, to emphasize a developmental approach to early childhood education, and to meet the needs of a socially, racially, and economically integrated group of children and parents.

Job Description & Requirements

- *Excellent communication skills with children and adults
- *Knowledge of play-based philosophy
- *Team-player
- *Required attendance at monthly staff meetings, Parents' Night in October, and Family PJ Night in February
- *16 workshop hours of continuing education (paid by school) required during the year

Outdoor Learning Job Description:

- *Plan/coordinate the Outdoor Learning curriculum for all age groups to include gross motor, art, science, and a focus on nature and an appreciation for the world around us
- *Set up/clean up the playground or gross motor room in coordination with the Outdoor Learning lesson plans
- *Work with staff to coordinate games and activities either on the playground or green spaces
- *Plan and lead gross motor room activities on inclement weather days
- *Focus on group safety for all age groups
- *Update the Outdoor Learning section on the online newsletter with photos and/or narrative of the week’s activities, and post a monthly calendar of upcoming lessons
- *Maintain playground safety by performing routine maintenance checks on all equipment/grounds
- *Check all “loose” play equipment, being sure it is accounted for and in good condition
- *Set up the parking lot signs and cones each morning to ensure safety for students at drop-off
- *Keep director apprised of playground conditions and needs

Inclusive Classroom Assistant (ICA) Job Description:

- *Float from classroom to classroom as needed, working with children as requested by the classroom teachers and/or director
- *Provide suggestions and help implement ideas for how best to meet all children's needs in the classroom
- *Responsible for working with individual children, small groups of children, and as a "third person" with the entire class, as determined by the classroom staff and the ICA
- *May be called on to substitute in classrooms when other staff members are absent, or may be needed to help the director for specified tasks

Annual Contract: Beginning of September through first week of June (2-week summer camp optional)

Days: Wednesday through Friday

Hours: 8:30-12:15

Salary: \$8,550

Contact: If you are interested in applying for this position at Westminster Weekday Preschool, please contact Carolyn Burke, Director at 703-549-5267, or preschooldirector@wpc-alex.org.